

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
JUNE 9, 2011
MINUTES**

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER: Vice Chairwoman Garland called the meeting to order at 7:20pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

The recording device was not working properly and did not record this meeting.

ROLL CALL

Present: Vice Chairwoman Garland, Commissioners Gori, Fritch, Bocchino, Jaeger and Chairman Rodriguez (7:40pm).

Absent: Commissioner Carmona.

Also Present: Alderwoman Blackman, DPW Superintendent Luis Acevedo, Recreation Commission Secretary Gilbert.

PUBLIC PORTION

a) Meeting opened to Public for comment on business of the Board. – No one present

MOTION: To suspend Public Portion and resume regular order of meeting was made by Commissioner Fritch

SECONDED BY: Commissioner Jaeger

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF MINUTES

1) Open Meeting Minutes

Approval of May 5, 2011 Regular Recreation Commission Meeting Minutes

MOTION: To approve Minutes of May 5, 2011 as written, was made by Commissioner Bocchino.

SECONDED BY: Commissioner Jaeger

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF BILLS/VOUCHER LIST

Purchase Order #	Vendor	Account #	Description	Amount
11-01045	D&M Fireworks	1-01-28-370-071	Fireworks Deposit July 1 st	\$5000.00
11-01282	Lakeland Jr Track & Field	T-20-55-820-005	Spring Track League Fees 2yrs	\$650.00
			Total	\$5650.00

MOTION: To approve Bills/Voucher list, was made by Commissioner Gori.
SECONDED BY: Commissioner Bocchino
ALL IN FAVOR **MOTION CARRIED.**

COMMITTEE REPORTS

- a. Senior Citizen Committee - Nancy Hagerich expected to resume program on June 14, 2011.
- b. Sport Committees
Football/Cheerleading - Commissioner Gori said Scott Mack is in good spirits and addressed some concerns about some of his players.
Soccer – Commissioner Jaeger reported the end of Soccer season is next week and a picnic will be at Water Works Park next Saturday.
- c. Monthly Maintenance Report/DPW
DPW Superintendent Acevedo reported that Field Turf will be making repairs to the Turf Field at Crescent Field within the next two weeks. He also reported on cleanup of parks.
Commissioners discussed planning a date to inspect Water Works Park before June 27th (beginning of Summer Program) to see what needs to be done. Three Commissioners committed to meeting at the park at 3:30pm on Thursday, June 16th. Vice Chairwoman Garland, Commissioner Fritch and Commissioner Bocchino will meet DPW Superintendent Acevedo at the park. Chairman Rodriguez will contact Mayor Dodd to have Community Service workers assigned to clean up of the park upon completion of the inspection.

APPLICATIONS/FIELD USE - Commissioners reviewed the following applications:

Town Property

- 1) Mark E. Schoelch, new Cub Master of Dover Cub Scout Pack 187 has requested use of Water Works Park on Saturday, June 25, 2011 from 10am to 6pm for a family picnic. No sound system, no alcohol served. He will obtain a fire permit for any cooking. They would like fee waived due to volunteer work done at parks (letter attached to application).
- 2) Jeffrey Hoyt of Academy Street School has requested use of small soccer field at Crescent Field for 5th Grade Field Day from 9:00am to 2:00pm on Friday, June 10, 2011. Approx. 75 attending.
- 3) Jeffrey Hoyt of Dover Strikers Soccer has applied for use of small soccer field at Crescent Field on June 27, June 28, 29th, 30th and July 1st Monday – Friday from 5:00pm to 8:00pm for summer soccer skills camp. Approximately 75 attending.
- 4) Scott Mack of Dover Youth Football & Cheerleading has requested use of King Field Meeting Room (will set up outside if nice or move inside if rain) to hold registration on Thursday, June 23, 2011 and Friday, June 24, 2011 from 6pm to 8pm.
- 5) Joan Bocchino of Dover Renaissance has requested use of JFK Commons Park on the following dates from 5 pm to 9pm for Summer Concert series:
Wednesday, July 13, 2011 Sunday, July 24, 2011
Sunday, July 31, 2011 Sunday, Aug. 7, 2011
(Co-sponsor event with Dover Recreation, fees waived and Dover Recreation provides port a john for these dates.)
- 6) Natalie Riggs of the Dover Public Library, 32 E. Clinton St., Dover has requested use of JFK Park on Monday, July 25, 2011 from 9:00 am to 1:30pm (event is 10:30 to 12:30, extra time allowed for setup and cleanup.) for petting zoo.

Commissioners agreed to approve applications 1, 2, 4 and 6 as follows:

MOTION: To approve applications 1, 2, 4 and 6 was made by Commissioner Bocchino.

SECONDED BY: Commissioner Gori

Roll Call vote was taken: All were in favor.

MOTION CARRIED.

Application # 5 – Dover Renaissance

MOTION: To approve application #5 was made by Commissioner Jaeger.

SECONDED BY: Vice Chairwoman Garland.

Roll call vote was taken. Commissioner Bocchino abstained. All other Commissioners voted yes.

ALL IN FAVOR MOTION CARRIED.

Application #3 : Was tabled to end for discussion regarding insurance and fee for use of facility. Commissioners discussed a reasonable fee for 5 day use of the field, since training is being done by outside company, fee should be collected and insurance provided by the company.

MOTION: To approve application #3 with stipulation that an insurance certificate must be provided naming the Town of Dover and Dover Recreation Commission as additionally insured and \$750.00 fee collected for use of facility was made by Vice Chairwoman Garland.

SECONDED BY: Commissioner Bocchino.

Roll Call vote was taken. Commissioner Jaeger abstained. All voted yes.

ALL IN FAVOR MOTION CARRIED.

Commissioner Jaeger expressed his opinion that Crescent Field is being used illegally by adults who have no permits. He said no one is policing the fields and enforcing the “ use by permit only” policy.

Commissioner Bocchino suggested he draft a letter to Chairman Rodriguez about people jumping the fence and using it illegally, and Chairman Rodriguez could forward it to the Town Administrator or Mayor and Board to have police enforce the policy.

Commissioners reviewed the following applications:

Town Property - Approved by Mr. Close

- 1) Mark Jaeger of Dover Strikers Soccer has requested use of **Water Works Park** on Saturday, June 18, 2011 with rain date of Sunday, June 19, 2011 from 8am to 5pm for a picnic for soccer players and coaches. No alcohol, no sound system.
- 2) Mark Jaeger of Dover Strikers Soccer has requested use of **Water Works Park Picnic area and ball field, Crescent field large & small fields**, for soccer practice and games from August 1, 2011 thru December 4, 2011 from 5pm to dark weekdays and 9am to dark on weekends (see attached schedules of dates and times).
- 3) Patrick Fahy of Dover Strikers Traveling Soccer has applied for use of **Water Works Park Picnic area and ball field, Crescent field large & small fields** for soccer practice and games from August 1, 2011 thru December 4, 2011 from 5pm to dark - weekdays and 9am to dark on weekends (see attached schedules of dates and times).
- 4) Carla Armstrong, 5th grade teacher at Wharton Duffy Elementary school, has requested use of **Waterworks Park** on Friday, June 17th with rain date of Monday, June 20, 2011 from 9:00am to 12:00 noon for a school class picnic.

- 5) Junior Carmona of Back to Basics Baseball Camp has applied for use of **King Field** for Baseball camp from 6/27/11 to 7/1/11 and 7/4/11 to 7/8/11 and 7/11 to 7/15 from 9:00am to 2:00pm for Baseball Camp. Fee: \$1860.00 for use of the fields, as per last year. 50% discount to Dover Residents - approved.

Board of Education Property -Pending

- 1) Mark Jaeger of Dover Strikers Soccer applied for use of **Dover High School Auxiliary field** for soccer practice and games from August 1, 2011 thru December 4, 2011 from 5pm to dark weekdays and 9am to dark on weekends (see attached schedules of dates and times).
- 2) Patrick Fahy of Dover Strikers Traveling Soccer/NJ Youth Soccer Association applied for use of **Dover High School Auxiliary field** for soccer practice and games from August 1, 2011 thru December 4, 2011 from 5pm to dark weekdays and 9am to dark on weekends (see attached schedules of dates and times).

Board of Education - Approved

- 1) Scott Mack of Dover Youth Recreation Football & Cheerleading has applied for use of Hamilton Field House for football & cheerleading sign ups on Thursday, May 12, 2011, Friday May 13, 2011 and Thursday, May 19, 2011 and Friday, May 20, 2011 from 6:00pm to 8:00pm.
- 2) Victor Rodriguez of Dover Area Little League has applied for use of Dover High School Baseball field Mondays thru Saturdays see listed dates and times for practice and games.
- 3) Dover Recreation Commission requests use of **Hamilton Field Complex** (includes field house, snack bar, and restrooms) on Friday, July 1st with rain date of Friday, July 8, 2011 for Fireworks Celebration.

Special Events: Commissioners reviewed the following:

- 1) **Summer Recreation Program** - Chairman Rodriguez will meet with Vice Chairwoman Garland and DPW Superintendent Acevedo to discuss and make hiring decisions for summer employment in closed session after this meeting. Chairman Rodriguez will advise Alice regarding training and set up of parks. Alice suggested set up on Friday morning prior to start of program, to insure DPW can assist, if needed.
- 2) **Easter Egg Hunt** - Thank you letter was sent to Dover Lions Club. They also donated \$200 in items for next year, Easter baskets, grass, bags for the baskets, miscellaneous items.

3) Fireworks/Concert: Friday, July 1, 2011 with Rain date Friday July 8, 2011

DJ Dr. J will donate his services in memory of Maurice Banks who recently passed away, from the Fusion Core drum corps and to honor Dennis Ray. He would like us to put his name on any advertising or posters. He has contacted Fusion Core and they will play patriotic music in memory of Maurice Banks. Show Mobile staging has been secured.

Fireworks Event Participation applications were sent out to non profit and sport organizations. The following applications have been received:

DHS Band Boosters - Funnel cakes

Dover Fire Dept - 50/50 tickets

Dover Strikers Soccer - Ice cream truck, water/gatorade/soda

Dover Midget Football & Cheerleading : Concession Stand : Cotton Candy, Soda, Water, Gatorade, Coffee, Hamburgers, Cheeseburgers, Hot Dogs, Pretzels, Grilled Chicken Sandwiches, Empanadas, Pop Corn, Chips, Nachos.

Anyone helping out at the Fireworks should be at the field by 5:30pm to set up. Workers needed for the gate.

Commissioner Bocchino discussed collecting funds in a bucket outside the fireworks gate.

Alderman Blackman suggested a special honor for Dennis Ray from the Dover Recreation Commission.

Alice Gilbert suggested purchasing a plaque from TJ Trophy and having it engraved and asking Mayor Dodd to present it to him at the fireworks celebration.

MOTION: Commissioner Bocchino made a motion for a plaque to be purchased and presented to Dennis Ray for his years of service, providing entertainment to the citizens of Dover at the Fireworks.

SECONDED BY: Commissioner Fritch.

Roll call vote was taken.

ALL IN FAVOR MOTION CARRIED.

4) Senior Picnic - Thursday, September 8, 2011 with rain date of Friday, September 9, 2011. Chairman Rodriguez set up committee at last meeting to come up with ideas for 30th Anniversary - committee has not met yet, as per Vice Chairwoman Garland.

Old Business: Status of Megan Kanka Foundation grant for background checks.
Chairman Rodriguez to follow up with Town Administrator.

Correspondence

Sent

- 1) Notice to schools and newspapers regarding registrations for Soccer and Summer Program.
- 2) Letters to non-profit organizations regarding Fireworks celebration with application to be returned if they are planning to sell anything at the event.

Received

- 1) Email from Library regarding summer programs to be put in summer brochure.
- 2) Email from Scott Miller, President of Dover Renaissance advising of concert series bands and dates for summer brochure.
- 3) Email from Mr. Close regarding policy for Epi-pen use.
- 4) Emails from Mr. Close updating Fireworks sponsors - \$4450.00 donations collected to date.

MOTION: To reopen meeting to Public was made by Vice Chairwoman Garland

SECONDED BY: Commissioner Bocchino

ALL IN FAVOR MOTION CARRIED.

Present from Public: Alderman Dominic Timpani
2 Elm Street, Dover

Mr. Timpani questioned Chairman Rodriguez about a requirement for Sports Organizations to turn over participant's names, addresses and phone numbers. Chairman Rodriguez explained that rosters are required for insurance purposes.

Mr. Timpani discussed the concession stand at King Field. He expressed his opinion that the children should be allowed to use the new rest rooms and port a johns are unsightly and should be removed. Discussion took place about keys and who has possession of them. Mr. Timpani suggested a way for

coaches to sign keys in and out, so they can access the rest room. He stressed that the port a johns are an eyesore and asked for them to be removed. Chairman Rodriguez said he would take Mr. Timpani's suggestions into consideration.

MOTION: To close public portion and adjourn the meeting was made by Vice Chairwoman Garland.

SECONDED BY: Commissioner Jaeger.
ALL IN FAVOR **MOTION CARRIED.**

Next Meeting: Thursday, July 14, 2011 at 7:00pm

Respectfully submitted,
Alice Gilbert
Dover Recreation Commission Secretary